

# MERCER COUNTY CONNECTION

## PASSPORT SERVICES INFORMATION:



### Have a Prepared Application Package

Visit the U.S. Department of State website [www.travel.state.gov](http://www.travel.state.gov) to learn how to apply for a passport and what documents you need.

1. Complete form DS-11 application for U.S. Passport found on the State Dept. website.
2. Print your completed application.

**DO NOT SIGN YOUR APPLICATION.** A Passport Agent must witness your signature.

3. Mercer County Connection offers passport photos for additional fee.
4. **APPLICANT MUST** provide photocopy of proof of identity and U.S. Citizenship documents.
5. Calculate your fees.

State Department fees are mailed with your application. You can pay with a personal, certified, cashier's, check, or money order, payable to "U.S. Department of State."

Get Started on Your Application!

Please check <http://www.travel.state.gov> for current processing

Payment must be a **separate check or money order** for each application, payable to **U.S. Dept. of State.**

Processing fees and photo fees can be combined and paid by check, money order or credit card. **No cash accepted.**

### PASSPORT BOOK/CARD FEES

Routine Service	Adults (16 and over)	Book: \$130	Card: \$30
	Children (under 16)	Book: \$100	Card: \$15
Expedited Service	Adults (16 and over)	Book: \$190	Card: \$90
	Children (under 16)	Book: \$160	Card: \$75

All applications require a **\$35 processing fee** made payable to **Mercer County Clerk**

### PASSPORT PHOTOS

Available On-Site

Children & Seniors (62 and older): \$10 Adults: \$15

Photo fees can be included with the payment to the Mercer County Clerk



Bring Both parents, Birth Certificate, Call  
 Appointment required: use checks for payment 609-890-9800

Mon., Wed., Fri. - 10AM - 5PM &  
 Tues., Thurs., - 10AM - 1PM  
**Walk-in Welcome:**  
 Tues., Thurs., - 4:00 - 6:30PM  
 & Sat., - 10AM - 1:30PM



Hamilton Square Shopping Center  
 957 Highway 33 at Paxson Avenue  
 Hamilton NJ 08690

Paula Sollami Covello, Esq., County Clerk

Brian M. Hughes, County Executive